



What You'll Need

When you meet with Commercial Services at Veridian, you'll want to bring specific documents with you, depending on the type of business you have.

Sole Proprietor DBA

(Individual uses SSN)

- Government-issued ID
- Certificate of trade name[^]

Sole Proprietor under EIN

- Government-issued ID
- Certificate of trade name[^]
- EIN letter

Limited Liability Company (LLC), Single or Multimember

- Government-issued ID
- Certification of organization
- Operating agreement
- EIN letter

Organization/Association

- Government-issued ID
- Filed business organizing document
(filing not required for small clubs)
- EIN letter

Corporation (C Corp., S Corp. or Professional)

- Government-issued ID
- Articles of incorporation
- Corporate bylaws
- Board minutes
- EIN letter

Partnership (General or Limited)

- Government-issued ID
- Partnership agreement
(all partners must be authorized signers on the membership)
- EIN letter

[^] Not required in Nebraska.

Section 326 of the USA PATRIOT Act requires that financial institutions identify and verify the identity of the beneficial owners of all legal entity customers at the time a new account is opened.

A Beneficial Owner is:

- Each individual who owns 25% or more of the company.
- One individual who has significant managerial responsibility for the company.

When you open an account, you will need to provide the following for each beneficial owner: name, address, date of birth and driver's license or other identifying documents.

